=========== 22/10, Sprint 1 ===============

**Team members present:**

* Nguyễn Nhật Quang
* Trần Minh Khoa
* Phùng Quang Minh Huy
* Huỳnh Đăng Khoa

**Status reports:**

* Nguyễn Nhật Quang
  + Completed Tasks:
    - Write the Positioning section of the Vision Documentation.
  + To-do Tasks:
    - Write the Product Features of the Vision Documentation.
  + Issues/Obstacles:
    - Having trouble coordinating with other team members.
* Trần Minh Khoa
  + Completed Tasks:
    - Write the Stakeholder and User Descriptions section of the Vision Documentation.
  + To-do Tasks:
    - Write Non-Functional Requirements of the Vision Documentation.
  + Issues/Obstacles:
    - Could not identify the represented stakeholder for each user.
* Huỳnh Đăng Khoa
  + Completed Tasks:
    - Write the Product Overview of the Vision Documentation
  + To-do Tasks:
    - Write Introduction Software Development Plan (Small Project)
  + Issues/Obstacles:
    - Having a hard time ensuring clarity in the documentation.
* Phùng Quang Minh Huy
  + Completed Tasks
    - Write the Introduction of the Vision Documentation
  + To-do Tasks:
    - Write the Product Overview of the Software Development Plan (Small Project)
  + Issues/Obstacles:
    - Having trouble coordinating with other team members.

Summary of the meeting: Our team encountered initial challenges in collaboration, given that it was our first time working together. Despite this, the project process remained on track.

=========== 29/10, Sprint 1 ===============

**Team members present:**

* Nguyễn Nhật Quang
* Trần Minh Khoa
* Phùng Quang Minh Huy
* Huỳnh Đăng Khoa

**Status reports:**

* Nguyễn Nhật Quang
  + Completed Tasks:
    - Write the Product Features of the Vision Documentation.
  + To-do Tasks:
    - Design games
  + Issues/Obstacles:
* Trần Minh Khoa
  + Completed Tasks:
    - Write Non-Functional Requirements of the Vision Documentation.
  + To-do Tasks:
    - Design User Interface
  + Issues/Obstacles:
* Huỳnh Đăng Khoa
  + Completed Tasks:
    - Write Introduction Software Development Plan (Small Project)
  + To-do Tasks:
    - Setup Environment
    - Write Management Process of Software Development Plan
  + Issues/Obstacles:
* Phùng Quang Minh Huy
  + Completed Tasks
    - Write the Product Overview Software Development Plan (Small Project)
  + To-do Tasks:
    - Design Database
    - Write the Project Organization of Software Development Plan
  + Issues/Obstacles:

Summary of the meeting: Despite needing a few adjustments, the documentation work accomplished during this sprint is commendable. With minor refinements, the document will align perfectly with our project goals, showcasing the team's commitment to delivering high-quality work.